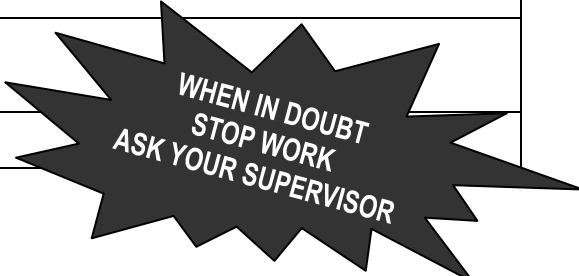


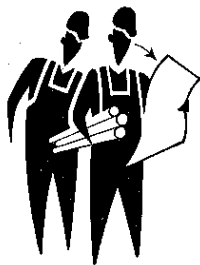
VEHICLE/EQUIPMENT WASHING

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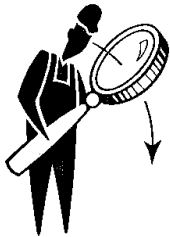


PURPOSE	To ensure that we comply with all applicable laws, regulations and commitments related to washing vehicles and equipment. Wash water from vehicle and equipment cleaning activities performed outdoors or in areas where wash water flows onto the ground can contribute toxic hydrocarbons and other organic compounds, oils and greases, nutrients, phosphates, heavy metals, and suspended solids to storm water runoff.
WHO	<i>All Organization employees and contract workers/representatives.</i>
WHERE	<i>All Company operations.</i>



PLAN	<ul style="list-style-type: none"> • Be completely familiar with all of the material in this work instruction and with the designated areas and locations for vehicle and equipment washing. • Use biodegradable, phosphate-free detergents for washing. • Wash vehicles and equipment in designated wash areas. Signs should be posted to mark washing areas. • Discharges to the storm drains are prohibited. •
DO	<ul style="list-style-type: none"> • Use hoses with nozzles that automatically turn off when left unattended. • Use appropriate vehicle wash. • Wash vehicles when needed, not based on a schedule. • Use appropriate amount of detergent as specified by directions. More is not necessary better, it just wastes money. • Use hot water only when needed, in most cases cold water will wash the vehicle or equipment.



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<p>DO</p>	<ul style="list-style-type: none"> • Spray thoroughly the entire vehicle, pay particular attention to heavily soiled areas trying to remove as much dirt as possible. • Use appropriate vehicle washing detergent. These soaps have less damage the vehicle surface. • Scrub vehicle from top to bottom, trying to follow the contours of the vehicle/equipment. • Rinse often! • After you finish washing, do a final rinse. • Allow vehicle/equipment to air dry or use some form of cloth/shammy to dry. • Clean and dry wash are when you are finished.
	
<p>CHECK</p>	<ul style="list-style-type: none"> • All wash areas are clearly marked • Make sure that other fleet maintenance does not take place in wash areas. • Drains go to proper disposal and not storm water drains.
	
<p>RESPOND</p>	<ul style="list-style-type: none"> • Encourage everyone to wash vehicles and equipment in designated areas within the organization. • Make suggestions for improvements or further education/training.
	
<p>REPORT</p>	<ul style="list-style-type: none"> • Discuss issues and observations related to the organizational vehicle and equipment wash program with your supervisor • Identify process that could benefit from revision and make suggestions. •
	

REVIEW THESE RELATED PROCEDURES: